

## SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: [vip@azdoa.gov](mailto:vip@azdoa.gov)

Entire document MUST be completed	
<b>Section 1</b>	
Requesting Agency: Arizona Department of Transportation	
Vendor: Xerox Corporation	Estimated Cost: 111,315.000
<b>Section 2</b>	
Brief description of materials or services: Red, Green and Blue ink toner cartridges for HLC 155 & 128 mainframe printer	
<b>Section 3</b>	
Briefly describe why this procurement is Sole Source and why there is only a single source available: The ink toner cartridges are new to the market of high volume mainframe printing and currently not released to reseller market	
Duration of this Sole Source procurement: 3 years	
Briefly describe the efforts made to seek other sources: Inquired to several other vendors of the availability of these specific toner cartridges and the response was these were not available to resellers.	

Send comments to the following individual:

<b>Requesting Agency Contact Information</b>	
Procurement Officer: Michele DeShetler	
Phone Number: 602-712-6939	Email Address: <a href="mailto:mdeshetler@azdot.gov">mdeshetler@azdot.gov</a>

<b>State Procurement Website Posting Information</b>	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 10/11/2007	Date Closed: 10/18/2007